

Rutland Genie Tutoring Ltd.

Excellent teaching that is fun and friendly

Registered Office:
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Risk Assessment Policy

It is my policy to keep students safe by assessing any risks to their safety whilst allowing them the opportunity to take measured risks to support their learning and development.

Procedure

In order to do this, I will ensure that:

I check my home and garden every day before students arrive to ensure that it is a safe environment for learning. As I am with each student all the time, risk is very minimal.

I will risk assess any environment that I may take students to in the future. However, the nature of the job as a tutor is that students mainly stay within the school room for the duration of their lesson.

When appropriate, I write a risk assessment detailing:

- the environment to be checked
- the hazards
- who might be harmed and how
- what safety measures/precautions I am taking
- what further action is required
- frequency of checks

I also include a review date and review when there is a significant change in my setting. This policy also links with my Accident and Emergency procedures, and Health and Safety policies.

Risk assessment for teaching in the home

Hazard	Preaution	Further Action
Tripping	Ensure rugs are fixed and that there are no items lying on the floor.	No running

Glassware	Ensure student drinks whilst sitting at the table. Where appropriate, I will carry any drinks to the table	
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Reviewed December 2021